

# DORICO

## QUICK REFERENCE POSTER

Updated for Dorico 5.1, August 2024

1	2	3
4	5	6
7	8	9

Double-tap duration key command for dotted note

0	-	=
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Input nearest pitch	A-G	A-G
Input pitch above	Shift+Alt+A-G	⇧⇧A-G
Input pitch below	Ctrl+Alt+A-G	^A-G

ARTICULATIONS	MODES	Win	Mac
[  ]	Setup	Ctrl+1	⌘1
'  Win # Mac \	Write	Ctrl+2	⌘2
{  }	Engrave	Ctrl+3	⌘3
Win @ Mac "	Play	Ctrl+4	⌘4
Win ~ Mac	Print	Ctrl+5	⌘5

KEYPAD TRANSPORT CONTROLS	Win	Mac
Note durations	1-9	1-9
Play from Playhead	Enter	↵
Stop	0	0
Return to Start of Flow	. DEL	.
Rewind	-	-
Fast-forward	+	+

PLAYBACK AND RECORDING	Win	Mac
Play from Playhead/Stop	Space	Space
Play from Last Start Position	Shift+Space	⇧Space
Play from Selection	P	P
Move Playhead to Selection	Alt+P	⇧P
Record	Ctrl+R	⌘R
Retrospective Record	Ctrl+Alt+R	⇧⌘R
Scrub Playback (while held down)	Ctrl+Space	⇧Space
Scrub Playback (single instrument)	Ctrl+Alt+Space	⇧⇧Space
Scrub backwards/forwards (when Scrub Playback active)	←, →	←, →

WORKING IN DORICO	Win	Mac
Preferences	Ctrl+,	⌘,
Jump Bar	J	J
Page View	Ctrl+Alt+1	⇧⌘1
Galley View	Ctrl+Alt+2	⇧⌘2
Zoom Dialog	Alt+Z	⇧Z
Zoom In	Z or Ctrl+=	Z or ⌘=
Zoom Out	X or Ctrl+-	X or ⌘-
Next Layout	Shift+Alt+] ]	⇧⇧]
Previous Layout	Shift+Alt+[ [	⇧⇧[
Counterpart Layout	W	W
Go to Bar	Ctrl+G	⌘G
Show/Hide System Track	Alt+T	⇧T
Instant Print Preview	\	` (back quote)

NOTATIONS	Win	Mac
Note input	Shift+N	⇧N
Clefs	Shift+C	⇧C
Key Signatures	Shift+K	⇧K
Time Signatures (Meter)	Shift+M	⇧M
Tempo	Shift+T	⇧T
Dynamics	Shift+D	⇧D
Ornaments	Shift+O	⇧O
Repeat Structures	Shift+R	⇧R
Bars and Barlines	Shift+B	⇧B
Holds and Pauses	Shift+H	⇧H
Playing Techniques	Shift+P	⇧P
Cues (only in Pro)	Shift+U	⇧U
Markers	Shift+Alt+M	⇧⇧M
Rehearsal Marks	Shift+A	⇧A
Text	Shift+X	⇧X
System Text	Shift+Alt+X	⇧⇧X
Lyrics	Shift+L	⇧L
Chord Symbols	Shift+Q	⇧Q
Note Tools (intervals and transformations)	Shift+I	⇧I
Fingering	Shift+F	⇧F
Figured Bass	Shift+G	⇧G
MIDI Trigger Region	Shift+0 (zero)	⇧0 (zero)

Show help	F1	⌘/
Transport	F2	F2
Mixer	F3	F3
Video	F4	F4

ZONES	Win	Mac
Show/hide toolbar	Ctrl+6	⌘6
Show/hide left zone	Ctrl+7	⌘7
Show/hide bottom zone	Ctrl+8	⌘8
Show/hide right zone	Ctrl+9	⌘9
Show/hide all zones	Ctrl+0	⌘0

SETUP MODE	Win	Mac
Add Single Player	Shift+P	⇧P
Add Section Player	Shift+Alt+P	⇧⇧P
Add Ensemble	Shift+E	⇧E
Add Instrument to Player	Shift+I	⇧I
Add Flow	Shift+F	⇧F

ENGRAVE MODE (Graphical Editing)	Win	Mac
Move item graphically	Alt+←,→,↑,↓	⇧⇧←,→,↑,↓
Create Frame Break	Shift+F	⇧F
Create System Break	Shift+S	⇧S
Move Bar to Previous System	, (comma)	, (comma)
Move Bar to Next System	. (period)	. (period)

TABLATURE INPUT AND CHORD DIAGRAMS	Mac
Fret number	Number keys
Move caret between strings	↑, ↓
Shorter/Longer note duration	-, =
Move tab note to string above/below	N, M
Cycle through Chord Diagrams	Alt+Q
View Chord Diagram alternatives	Shift+Alt+Q

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NOTE INPUT	Win	Mac
Advance caret in note input	Space	Space
Pitch before Duration	K	K
Dotted note input	.	.
Cycle through number of dots	Alt+.	⇧.
Rest input	,	,
Chord input	Q	Q
Start tuplet	;	;
Stop tuplet	:	:
Grace note input	/	/
Slashed/unslashed grace note	Alt+/	⇧/
Insert mode	I	I
Cycle Insert mode scope	Alt+I	⇧I
Stop position	Shift+Alt+I	⇧⇧I
Lock durations	L	L
Force durations	O	O
Tie notes	T	T
Scissor tool	U	U
New voice	Shift+V	⇧V
Switch voice	V	V
New slash voice	Shift+Alt+V	⇧⇧V
Start slur / Stop slur	S / Shift+S	S / ⇧S
Crescendo / Decrescendo	< / >	< / >
Default pitch	Y	Y
Repeat selection	R	R

PROJECT	Win	Mac
New Project	Ctrl+N	⌘N
Open Project	Ctrl+O	⌘O
Save Project	Ctrl+S	⌘S
Save As	Ctrl+Shift+S	⇧⌘S
Close Project	Ctrl+Shift+W	⇧⇧W
New Tab	Ctrl+T	⌘T
Close Tab	Ctrl+W	⌘W
Project Info	Ctrl+I	⌘I

NAVIGATION, SELECTION AND EDITING	Win	Mac
Navigate notes or music items	←,→,↑,↓	⇧←,⇧→,⇧↑,⇧↓
Cycle between notes and music items	Tab	⇧
Extend selection	Shift+←,→,↑,↓	⇧⇧←,⇧⇧→,⇧⇧↑,⇧⇧↓
Select All	Ctrl+A	⌘A
Select More	Ctrl+Shift+A	⇧⇧⌘A
Deselect	Ctrl+D	⌘D
Move note or item left or right	Alt+←,→	⇧⇧←,⇧⇧→
Move pitch up or down (diatonic)	Alt+↑,↓	⇧⇧↑,⇧⇧↓
Move pitch up or down (octave)	Ctrl+Alt+↑,↓	⇧⇧⌘↑,⇧⇧⌘↓
Move pitch up or down (chromatic)	Shift+Alt+↑,↓	⇧⇧⇧↑,⇧⇧⇧↓
Respell using note above or below	Alt+~, Alt+=	⇧~, ⇧=
Shorten or lengthen by grid duration	Shift+Alt+←,→	⇧⇧⇧←,⇧⇧⇧→
Decrease or increase grid resolution	Alt+[, Alt+] ]	⇧[, ⇧]
Cross to Staff Above or Below	N, M	N, M
Move to Staff Above or Below	Alt+N, Alt+M	⇧N, ⇧M
Flip	F	F

OPTIONS	Win	Mac
Layout Options	Ctrl+Shift+L	⇧⇧⌘L
Notation Options	Ctrl+Shift+N	⇧⇧⌘N
Engraving Options (only in Pro)	Ctrl+Shift+E	⇧⇧⌘E
Note Input Options (only in Pro)	Ctrl+Shift+I	⇧⇧⌘I
Playback Options (Elements and Pro)	Ctrl+Shift+P	⇧⇧⌘P